



### Manual Application (Text Format)

- Are you applying outside Australia or in Australia?
- Date you wish to visit Australia (from/to)
- How long do you wish to stay in Australia?
- Do you intend to enter Australia on more than one occasion?
- If applying in Australia, the date you wish to extend your stay to
- Provide detailed reasons for your visit to Australia

### Personal Details (as in passport)

- Relationship status
- Have any other names known you? If yes, give details
- Do you currently hold an Australian visa?
- Have you applied for a Parent (Subclass 103) visa?
- Are you a citizen of any other country? If yes, list countries
- Do you have any other current passports? If yes, provide details
- Current country of residence
- Legal status in your current country (citizen, resident, visitor, student, etc.)
- Purpose of your stay in your current location
- Current residential address (street, city, state, country, postcode)
- Address for correspondence (if different)
- Contact telephone numbers (home, office, mobile)
- Do you agree to communication by email or fax? Provide details.

### Family Travelling With You

- Are you travelling with any family members? If yes, provide details (full name, relationship, sponsor if applicable)
- Do you have a partner, children, or fiancé who will not be travelling with you? If yes, provide details (full name, date of birth, relationship, address).

## **Family in Australia**

- Do you have any relatives in Australia? If yes, provide details (full name, date of birth, relationship, address, citizenship/residency status)
- Do you have any friends or contacts in Australia? If yes, provide details

## **Visit to Australia**

- Why do you want to visit Australia? Include important dates
- Do you intend to do any course of study in Australia? If yes, provide details

## **Employment**

- What is your current employment status? (employed, self-employed, retired, student, unemployed, other)
- If employed or self-employed: provide employer/business name, address, position, and duration of employment
- If retired: year of retirement
- If student: provide course, institution, and duration of study
- If unemployed: explain and give details of last employment
- If other: specify details

## **Financial Support**

- How will you support yourself financially while in Australia?
- Will someone else support your visit? If yes, provide details (full name, date of birth, relationship, address, type of support).

## **Visa History**

- Have you ever been in Australia and not complied with visa conditions?
- Have you ever had an application for entry or stay in Australia refused, or had a visa cancelled?

## Checklist

- Certified copy of passport identity page
- Passport photo
- Visa application charge receipt
- Evidence of funds
- Travel/medical insurance (if required)
- Employer leave letter (if applicable)
- School/university enrolment evidence (if applicable)
- Invitation letter (if visiting family/friends in Australia)
- Proof of ties to home country (property, assets, etc).

