

# BOTSWANA VISA APPLICATION



## APPLICATION FORM

### Personal Information

- Full Name :
- Previous/Maiden Name (if any)
- Date of Birth (DD/MM/YYYY)
- Marital Status (Single/Married/Other)

### Visa Details

- Type of Visa Required (Ordinary/Transit/Continuous)
- Number of Entries (Single/Multiple)

### Contact Information

- Address in Country of Destination
- Address in Country of Residence
- Telephone Number
- Email Address

### Travel and Employment Information

- Occupation
- Qualifications
- Proposed Length of Stay (days)
- Reason for Travel
- References in Country of Destination  
Name/Address/Phone  
Name/Address/Phone

### Financial and Passport Details

- Funds Available (Amount in USD/NGN)

## DOCUMENT REQUIREMENTS (CHECKLIST FOR CLIENT)

### Personal Documents

- International Passport – Valid for at least 6 months from date of travel.
- Passport Photograph – Recent (not older than 6 months), white background, clear resolution.

### Employment / Business Documents

- Introduction Letter from Employer – Must be on company letterhead, signed, and stamped.
- CAC Incorporation Documents (*for business owners/self-employed applicants*).

### Invitation / Travel Support Documents

- Invitation Letter – Required if invited by a host, company, or conference abroad. (*Skip this if no host or official invitation is involved*).
- Hotel Reservation / Accommodation Proof – If not invited by a host.

### Financial Documents

- Bank Statement – Recent 6 months, stamped by bank.
- Proof of Funds – Evidence of sufficient funds for travel (where required).

### Additional Supporting Documents

- Travel Itinerary – Flight booking or reservation.
- Travel Insurance – Depending on visa type.

**Other Required Forms** – Completed visa application form (downloaded/printed from official portal).

### Important Notes

Ensure all documents are **clear, valid, and consistent**.

Submission should be made **at least 14 days before travel date**.

Additional documents may be requested by the embassy/consula