



SCHENGEN APPLICATION FORM

- Full Name :
- Phone number :
- Email address :
- Home address :
- Marital status :
- Current occupation :
- Name of employer :
- Address of employer :
- Employer email address :
- Employer phone number :
- Intended date of travel and return :
- Date of most recent Schengen visa (from dd/mm/yyyy - to dd/mm/yyyy) :
- Surname and first name of the inviting person or Hotel reservation :
- Address of invitee :
- Email of invitee:
- Phone number of invitee:

Please attach the international passport data page and most recent Schengen visa.

DOCUMENT REQUIREMENTS (CHECKLIST FOR CLIENT)

Tourist Visa

- Passport: Valid at least three months after intended departure from Bulgaria, plus a photocopy of the data page.
- Completed Schengen Visa Form: Duly filled, signed, and dated.
- One Passport Photograph: Recent, white background.
- Bank Statement: Minimum three months, stamped by the bank.
- Travel Medical Insurance: Minimum coverage of EUR 30,000, valid for the entire stay.
- Accommodation Proof: Hotel reservation or invitation letter covering the entire stay.
- Flight Reservation: Round-trip booking.
- Previous Visas: Photocopies of past Schengen or other visas, if any.

Important: Missing documents will result in the application not being accepted. If you have a valid multiple-entry Schengen visa (used at least once), you may enter Bulgaria without a new visa if your permitted stay is not yet exhausted.

Business Visa

- Passport and Copy: Valid at least three months after departure.
- Completed Schengen Visa Form: Duly filled, signed, and dated.
- One Colour Passport Photograph: Recent, white background.
- Notary-Certified Invitation Declaration: Issued by the Bulgarian inviter as per official template.
- Proof of Business Activity: CAC certificate or other company registration documents.
- Bank Statement: Minimum six months, stamped by bank.
- Travel Medical Insurance: Minimum coverage of EUR 30,000, valid for the entire stay.

- Accommodation Proof: Hotel reservation or host confirmation.
- Flight Reservation: Round-trip booking.
- Proof of Past Business Transactions: With inviter, if available.
- Previous Visas: Photocopies of past visas, if any.

Additional Information

- Visa Fee: EUR 90 (cash only, banknotes issued after 2013).
- Appointment: Must be requested via email (consular.abuja@mfa.bg) and confirmed three working days before your appointment date.
- Processing Time: Minimum of 14 working days from the date of submission.
- Submission: Applications must be submitted in person at the Embassy of Bulgaria in Abuja.

Embassy Address:

Embassy of the Republic of Bulgaria

10 Euphrates Crescent, Maitama, Abuja

Tel: +234 903 860 0017, +234 803 307 8578

Email: consular.abuja@mfa.bg